

District Mission

We believe that all students can learn and can achieve regardless of their previous academic performance, family background, socio-economic status, race and/or gender. The mission of Bainbridge-Guilford Central Schools is to assure that all students acquire the knowledge and skills which enable young people to become productive members of society. It is our goal to educate all students to a higher level of academic performance and foster positive growth in social/emotional behaviors and attitudes.

**Bainbridge-Guilford Central School
Board of Education Meeting
REVISED Agenda
July 7, 2022 – 6:00 PM
District Conference Room**

Note: It is anticipated that the Board will move to executive session at 6:00 PM and the open portion of the meeting will commence at approximately 6:30 PM. As of April 14, 2010, per Public Officers Law, videotaping, photographing, webcasting or any other recording or transmission of the open meeting may be performed in an orderly manner. Placement of equipment will be at the discretion of the Board President and/or Superintendent.

I. Routine Matters

President: TBD

- A. Pledge of Allegiance
- B. Establish the Order of the Agenda

II. Reports and Presentations

- A. Principal Reports
- B. Superintendent Report

III. Recognition of Visitors

IV. CPSE/CSE Minutes

V. Personnel

Request approval of the following personnel:

A. Certified Personnel

- The creation of a Business Teacher position.
- The appointment of Arthur Rigas to the position of Business Teacher:
 - Name:** Arthur Rigas
 - Position:** Secondary Business Teacher
 - Certification:** Permanent- Business and Distributive Education
 - Tenure Area:** Business
 - Date of Commencement of Appointment:** 9/1/2022
 - Expiration of Appointment:** 6/30/2025
 - APPR:** To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **Arthur Rigas** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least two (2) of the three (3) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
 - Salary:** Step 29 + Masters + 72 credit hours
 - Vice:** L. Miller
- The appointment of C. Daniel Hardy to the position of School Social Worker:
 - Name:** C. Daniel Hardy
 - Position:** School Social Worker-Elementary
 - Certification:** Professional- School Social Worker
 - Tenure Area:** School Social Worker
 - Date of Commencement of Appointment:** 9/1/22
 - Expiration of Appointment:** 6/30/25
 - APPR:** To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **C. Daniel Hardy** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least two (2) of the three (3) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
 - Salary:** Step 12 + Masters + 64 credit hours
 - Vice:** L. Thompson
- The appointment of Callie Winn to the position of Substitute Teacher effective 9/1/22. Background check is complete.
- The appointment of Nanci Miller for summer guidance work at a daily rate of \$410.20 and McKenzie Lidell for summer guidance work at a daily rate of \$221.49. The number of days to be paid for both appointments in aggregate should not exceed 20 days.
- The appointment of Daniel Hardy for summer guidance work at a daily rate of \$266.99 for a maximum of 20 days.

B. Non-Certified Personnel

- The appointment of April McFee to the position of Teacher Aide PT (Sub) effective 7/7/22. Background check is complete.
- The permanent appointment of Kimberly Hard to the position of Typist effective 7/8/22 due to successful completion of the Civil Service Typist examination with a probationary period ending 3/13/23.
- The permanent appointment of Lavinia Rodriguez to the position of Typist effective 7/8/22 due to successful completion of the Civil Service Typist examination with a probationary period ending 5/1/23.
- The temporary appointment of Kenneth Howard to the position of Account Clerk retroactively effective 7/5/22 to 8/31/22 at a rate of \$18.10. Background check complete. Probationary period through 8/31/22.
- The resignation of Julie Morey from the position of Account Clerk effective 7/13/22.

C. Sports Personnel

- Fall Coaches as presented

D. After School Program Personnel

E. Summer School Personnel

- The retroactive appointment of Kelli Mohrien to the position of Substitute Teacher Aide PT (summer) at her 22-23 hourly rate.
- Request approval to pay the grant funded Summer School Bus Driver positions at an hourly rate of \$35.00 retroactive to 7/5/22.

VI. Business Office

A. Financial Reports

- Request approval of the Financial Reports for May 2022
Student Activities, Revenue Status, Appropriation Status, Cumulative Summary of Budget Amendments, Treasurer's Report, Monthly Revenue, Expenditure and Cash Flow Charts, and the School Lunch Fund Profit & Loss Statement
- Request approval of the Internal Claims Auditors Report dated May 26, 2022 and June 10, 2022.

B. Request approval of the Milk and Ice Cream bid as presented

VII. Old Business

VIII. New Business

A. Request approval for the Superintendent to sign the Assistant Director of Facilities and Mechanic contract

IX. Planning

Board Events

- August 4th at 6:00pm – BOE meeting – Guilford Elementary School
- August 18th at 6:00pm – BOE meeting – Guilford Elementary School

School Events

X. Miscellaneous

XI. Executive Session

(The Board may hold an executive session for a number of specific purposes including litigation, negotiations, specific personnel issues, criminal investigations, protection of student confidentiality, etc., with few exceptions. No official action may be taken on issues properly discussed in executive session without first returning to open session. Exceptions include matters pertaining to children with disabilities and charges against a tenured teacher pursuant to section 3020-a of Education Law.)

XII. Adjournment

Fall 2022 Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Step</u>
Israel Lorimer	Varsity Football Head Coach	7
Justin Autera	Varsity Football Assistant Coach	7
Craig Cerverizzo	Varsity Football Assistant Coach	7
William Zakrajsek	Modified A Football Coach	7
Miles Keene	Modified A Football Coach	2
Tracy Kutz	Varsity Girls Volleyball Coach	7
Ann Messenger	Girls JV Volleyball Coach	7
Sarah Nezelek	Girls Varsity Soccer Coach	5
McKenzie Lidell	Girls Modified A Soccer Coach	2
Wilfried Spalholz	Boys Varsity Soccer Coach	7
Devin Schmitz	Boys Modified A Soccer Coach	3
Danielle Suda	Cheerleading Coach	7

Bainbridge-Guilford Central School District

Business Office

MEMO TO: Board of Education

FROM: Erik Bohan

SUBJECT: Monthly Financial Reports

DATE: June 23, 2022

Enclosed please find copies of the Monthly Financial Reports for the period ended May 31, 2022. The reports are presented in the following order:

- I. Student Activity Bank Reconciliation
- II. BOE Expenditure Detail Report
- III. Revenue Status Report
- IV. Budget Status Report
- V. Cumulative Summary of Budget Amendments

Enc.

cc: T. Ryan
J. Rideout



**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
STUDENT ACTIVITIES FUND**

**BANK STATEMENT RECONCILIATION
May 2022**

BANK STATEMENT BALANCE 66,664.83

LESS: Outstanding Checks

<u>Check #</u>	<u>Amount</u>
7796	75.00
7808	110.12

Total Outstanding Checks (185.12)

TOTAL AND BALANCE 66,479.71

Central Treasurer *Harry Jordan* Reviewed by: *Janie Riceout*

Bainbridge-Guilford Central School
Student Activities Fund
Statement of Cash Receipts, Disbursements, and Balances
For Month of May 2022

Classroom Fund	Begin Balance	Receipts	Disbursements	End Balance
Class of 2022	1,219.86	0.00	0.00	1,219.86
Class of 2023	8,535.84	0.00	110.12	8,425.72
Class of 2024	9,388.77	120.00	4,341.60	5,167.17
Class of 2025	3,892.81	0.00	0.00	3,892.81
Class of 2026	3,192.56	0.00	2,500.00	692.56
Class of 2027	1,560.83	0.00	0.00	1,560.83
AG Club	3,622.90	100.00	476.00	3,246.90
Yes!Leads	709.05	0.00	0.00	709.05
BMT Club	1,170.78	0.00	0.00	1,170.78
Drama Club	7,864.03	0.00	200.00	7,664.03
Junior Honor Society	679.40	0.00	0.00	679.40
Sales Tax Fund	508.67	55.31	0.00	563.98
Senior Honor Society	2,152.25	49.20	0.00	2,201.45
Sr HS - Bobcat Boutique	200.00	0.00	0.00	200.00
Spanish Club	1,686.84	0.00	0.00	1,686.84
Student Council - Senior	8,207.67	309.35	722.65	7,794.37
Student Council - Angel	6,112.22	0.00	0.00	6,112.22
Student Council - Junior	1,416.64	0.00	0.00	1,416.64
Yearbook - HS	11,256.77	818.33	0.00	12,075.10
Grand Total	73,377.89	1,452.19	8,350.37	66,479.71

Central Treasurer *Haery Jordan* Reviewed By: *Janie Rideout*

BAINBRIDGE-GUILFORD CSD

Appropriation Account Transactions Report From 7/1/2021 To 6/30/2022



Account	Account Name									
Date	PO Number	Ref Number	Vendor ID	Invoice #	Explanation	Schedule	Appropriation	Encumbrance	Expense	Unencumbered
A 1010.400-05-0100		BOARD OF EDUCATION								
07/01/2021	31804	31804	4001		DAILY STAR	EN-1	0.00	1,200.00	0.00	-1,200.00
07/01/2021	31806	31806	1707		THE EVENING SUN	EN-1	0.00	900.00	0.00	-2,100.00
07/01/2021		1			Opening Budgetary Entry	JE-1	11,965.00	0.00	0.00	9,865.00
07/21/2021	31835	31835	4290		BAUDVILLE	EN-1	0.00	189.65	0.00	9,675.35
08/06/2021		50729	8250	xxxx-3753	CARDMEMBER SERVICE	CD-3	0.00	0.00	37.22	9,638.13
09/03/2021	32239	32239	8748		BAINBRIDGE CHAMBER OF COMMERCE	EN-4	0.00	700.00	0.00	8,938.13
09/03/2021	31835	50783	4290	3819573 (minus sales tax)	BAUDVILLE	CD-3	0.00	-189.65	189.65	8,938.13
09/17/2021		50827	8250	XXXX-3753	CARDMEMBER SERVICE	CD-4	0.00	0.00	752.70	8,185.43
10/15/2021	32239	50938	8748		DINNER TICKETS BAINBRIDGE CHAMBER OF COMMERCE	CD-6	0.00	-700.00	700.00	8,185.43
10/15/2021		50959	9091		GIRVIN & FERLAZZO, PC	CD-6	0.00	0.00	1,080.00	7,105.43
10/29/2021	31806	51051	1707	10/13/21	THE EVENING SUN	CD-7	0.00	-26.64	26.64	7,105.43
10/29/2021	31806	51051	1707	10/14/21	THE EVENING SUN	CD-7	0.00	-32.03	32.03	7,105.43
10/29/2021	32294	32294	3856		NYS SCHOOL BOARDS ASSOC INC	EN-5	0.00	255.00	0.00	6,850.43
11/12/2021		51115	5555	2021-2022 CCSBA DUES	CHENANGO COUNTY SCHOOL BOARDS ASSOC	CD-8	0.00	0.00	100.00	6,750.43
11/24/2021	32259	51167	5783		DCMO BOCES	CD-10	0.00	0.00	36.25	6,714.18
12/22/2021		51257	1850	BOE MTG	BAINBRIDGE GUILFORD CENT. SCHOOL	CD-13	0.00	0.00	96.00	6,618.18
12/22/2021	32259	51265	5783		DCMO BOCES	CD-13	0.00	0.00	57.68	6,560.50
01/07/2022	31806	51332	1707	LEGAL FIRE INSP	THE EVENING SUN	CD-14	0.00	-17.40	17.40	6,560.50
01/21/2022	32294	51365	3856	000008771	NYS SCHOOL BOARDS ASSOC INC	CD-15	0.00	-255.00	255.00	6,560.50
01/21/2022	32259	51348	5783		DCMO BOCES	CD-15	0.00	0.00	57.68	6,502.82
01/21/2022		11991	8250		GATE REC-AG GRANT-TUITION REIMB-RM RENT -LPP TRANS-ONLINE COURSES-SCRAP SALES -FAX-TUITION-NYSSBA REF	CR-7	0.00	0.00	34.48	6,468.34

BAINBRIDGE-GUILFORD CSD

Appropriation Account Transactions Report From 7/1/2021 To 6/30/2022



Account	Account Name									
Date	PO Number	Ref Number	Vendor ID	Invoice #	Explanation	Schedule	Appropriation	Encumbrance	Expense	Unencumbered
A 1010.400-05-0100		BOARD OF EDUCATION								
01/21/2022		11991	8250		GATE REC-AG GRANT-TUITION REIMB-RM RENT -LPP TRANS-ONLINE COURSES-SCRAP SALES -FAX-TUITION-NYSSBA REF	CR-7	0.00	0.00	-515.00	6,983.34
01/21/2022		11991	8250		GATE REC-AG GRANT-TUITION REIMB-RM RENT -LPP TRANS-ONLINE COURSES-SCRAP SALES -FAX-TUITION-NYSSBA REF	CR-7	0.00	0.00	148.80	6,834.54
02/18/2022	32259	51428	5783		DCMO BOCES	CD-17	0.00	0.00	57.68	6,776.86
03/18/2022	32259	51530	5783		DCMO BOCES	CD-19	0.00	0.00	57.68	6,719.18
03/21/2022	32439	32439	5783		DCMO BOCES	EN-10	0.00	150.00	0.00	6,569.18
03/30/2022	32456	32456	1707		THE EVENING SUN	EN-10	0.00	119.99	0.00	6,449.19
04/15/2022	32456	51650	1707	ACCT #19186	THE EVENING SUN	CD-22	0.00	-119.99	119.99	6,449.19
04/15/2022		51620	5555	2-ANNUAL DINNERS	CHENANGO COUNTY SCHOOL BOARDS ASSOC	CD-22	0.00	0.00	70.00	6,379.19
04/15/2022	32259	51624	5783		DCMO BOCES	CD-22	0.00	0.00	57.68	6,321.51
05/04/2022	32519	32519	9007		HARRINGTON PHOTOGRAPHY, ART & FRAMING	EN-12	0.00	134.20	0.00	6,187.31
05/13/2022	32259	51702	5783		DCMO BOCES	CD-24	0.00	0.00	132.68	6,054.63
05/13/2022		51725	6651	193207	PINE RIDGE	CD-24	0.00	0.00	40.00	6,014.63
05/26/2022	31806	51777	1707	Ad for budget hearing & vote	THE EVENING SUN	CD-25	0.00	-749.97	749.97	6,014.63
06/10/2022	31804	51793	4001	36114	DAILY STAR	CD-27	0.00	-977.60	977.60	6,014.63
06/10/2022	32519	51803	9007	1 CUSTOM FRAME W/MNTG & PRINT	HARRINGTON PHOTOGRAPHY, ART & FRAMING	CD-27	0.00	-134.20	134.20	6,014.63
Grand Totals:							11,965.00	446.36	5,504.01	6,014.63

BAINBRIDGE-GUILFORD CSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001.000	REAL PROPERTY TAXES	5,850,886.81	0.00	5,850,886.81	5,850,886.20	0.61
A 1081.000	PAYMENT IN LIEU OF TAXES	133,667.00	0.00	133,667.00	135,893.77	-2,226.77
A 1085.000	S T A R	938,221.19	0.00	938,221.19	938,221.19	0.00
A 1090.000	INTEREST AND PENALTIES	25,000.00	0.00	25,000.00	26,143.74	-1,143.74
A 1311.000	NON-RESIDENT TUITION	35,000.00	0.00	35,000.00	9,455.00	25,545.00
A 1335.000	OTHER STUDENT FEES AND CHARGES	5,000.00	0.00	5,000.00	3,119.50	1,880.50
A 1410.000	ADMISSIONS FROM INDIVIDUALS	6,000.00	0.00	6,000.00	4,549.00	1,451.00
A 1489.000	OTHER CHARGES FOR SERVICES	3,000.00	0.00	3,000.00	557.88	2,442.12
A 2230.000	DAY SCHOOL TUITION - OTHER DISTRICT	0.00	0.00	0.00	10,250.74	-10,250.74
A 2350.000	SHARED ATHLETIC SERVICES-OTHER DISTRICTS	8,000.00	0.00	8,000.00	9,933.11	-1,933.11
A 2401.000	INTEREST AND EARNINGS	5,000.00	0.00	5,000.00	11,993.21	-6,993.21
A 2412.000	RENTAL OF REAL PROPERTY	4,000.00	0.00	4,000.00	3,600.00	400.00
A 2414.000	RENTAL OF INSTRUMENTS	2,000.00	0.00	2,000.00	1,250.00	750.00
A 2650.000	SALE OF SCRAP AND EXCESS MATERIALS	0.00	0.00	0.00	1,648.17	-1,648.17
A 2665.000	SALE OF EQUIPMENT	24,000.00	0.00	24,000.00	1,057.10	22,942.90
A 2680.000	INSURANCE RECOVERIES - TRANS RELATED	0.00	0.00	0.00	6,871.73	-6,871.73
A 2690.000	OTHER COMPENSATION FOR LOSS	0.00	0.00	0.00	4,722.77	-4,722.77
A 2701.000	REFUND OF PRIOR YEARS EXPENDITURES-BOCES SERVICES	150,000.00	0.00	150,000.00	141,766.84	8,233.16
A 2703.000	REFUND OF PRIOR YEAR EXPENSE-OTHER	0.00	0.00	0.00	-13,555.93	13,555.93
A 2705.000	GIFTS & DONATIONS	0.00	10,362.50	10,362.50	9,946.02	416.48
A 2770.000	UNCLASSIFIED REVENUES	3,979.00	0.00	3,979.00	13,377.81	-9,398.81
A 3101.000	GENERAL AID	8,667,790.00	0.00	8,667,790.00	8,358,978.12	308,811.88
A 3101.001	EXCESS COST AID SA25	1,194,875.00	0.00	1,194,875.00	813,645.92	381,229.08
A 3101.003	STATE SHARE MEDICAID	25,000.00	0.00	25,000.00	18,499.44	6,500.56
A 3101.004	VLT LOTTERY GRANT	343,354.00	0.00	343,354.00	343,353.59	0.41
A 3102.000	LOTTERY AID	1,074,212.00	0.00	1,074,212.00	1,074,097.40	114.60
A 3102.001	COMMERCIAL GAMING GRANT	60,291.00	0.00	60,291.00	60,393.85	-102.85
A 3103.000	B O C E S AID	1,329,384.00	0.00	1,329,384.00	320,878.86	1,008,505.14
A 3260.000	TEXTBOOK AID	41,358.00	0.00	41,358.00	33,398.00	7,960.00
A 3261.000	HARDWARE AID	14,271.00	0.00	14,271.00	14,272.00	-1.00
A 3262.000	SOFTWARE AID	11,355.00	0.00	11,355.00	11,355.00	0.00
A 3263.000	LIBRARY MATERIALS AID	4,738.00	0.00	4,738.00	4,737.00	1.00

BAINBRIDGE-GUILFORD CSD

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 4601.000	MEDICAID ASSISTANCE-FEDERAL	25,000.00	0.00	25,000.00	20,696.51	4,303.49
A 5031.000	INTERFUND TRANSFERS	0.00	0.00	0.00	77,125.14	-77,125.14
A Totals:		19,985,382.00	10,362.50	19,995,744.50	18,323,118.68	1,672,625.82
Grand Totals:		19,985,382.00	10,362.50	19,995,744.50	18,323,118.68	1,672,625.82

BAINBRIDGE-GUILFORD CSD

Appropriation Status Detail Report By ST3 Format From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A1010.4	Contractual And Other		11,965.00	0.00	11,965.00	4,392.21	1,558.16	6,014.63
1010	Board of Education	*	11,965.00	0.00	11,965.00	4,392.21	1,558.16	6,014.63
A1040.16	Noninstructional Salaries		5,117.00	0.00	5,117.00	4,646.39	470.61	0.00
1040	District Clerk	*	5,117.00	0.00	5,117.00	4,646.39	470.61	0.00
A1060.16	Noninstructional Salaries		0.00	0.00	0.00	0.00	0.00	0.00
A1060.4	Contractual And Other		1,900.00	0.00	1,900.00	983.40	0.00	916.60
1060	District Meeting	*	1,900.00	0.00	1,900.00	983.40	0.00	916.60
10	GENERAL SUPPORT - BOARD OF EDUCATION	**	18,982.00	0.00	18,982.00	10,022.00	2,028.77	6,931.23
A1240.15	Instructional Salaries		150,037.00	0.00	150,037.00	136,791.85	13,244.65	0.50
A1240.16	Noninstructional Salaries		48,644.00	0.00	48,644.00	43,415.14	4,264.86	964.00
A1240.4	Contractual and Other		1,794.00	0.00	1,794.00	1,475.00	0.00	319.00
A1240.45	Materials and Supplies		3,600.00	0.00	3,600.00	710.59	37.57	2,851.84
1240	Chief School Administrator	*	204,075.00	0.00	204,075.00	182,392.58	17,547.08	4,135.34
12	GENERAL SUPPORT - CENTRAL ADMINISTRATION	**	204,075.00	0.00	204,075.00	182,392.58	17,547.08	4,135.34
A1310.16	Noninstructional Salaries		209,472.00	1,769.00	211,241.00	187,586.95	16,458.23	7,195.82
A1310.4	Contractual and Other		11,250.00	-1,193.00	10,057.00	10,715.10	7,966.66	-8,624.76
A1310.45	Materials and Supplies		2,500.00	-1,012.00	1,488.00	408.45	0.00	1,079.55
A1310.49	BOCES Services		71,303.00	340.82	71,643.82	64,186.96	7,456.86	0.00
1310	Business Administration	*	294,525.00	-95.18	294,429.82	262,897.46	31,881.75	-349.39
A1320.4	Contractual and Other		20,000.00	0.00	20,000.00	19,500.00	0.00	500.00
1320	Auditing	*	20,000.00	0.00	20,000.00	19,500.00	0.00	500.00
A1330.16	Noninstructional Salaries		3,605.00	0.00	3,605.00	3,605.00	0.00	0.00
A1330.4	Contractual and Other		4,000.00	0.00	4,000.00	3,130.75	0.00	869.25
1330	Tax Collector	*	7,605.00	0.00	7,605.00	6,735.75	0.00	869.25
A1345.49	BOCES Services		5,225.00	0.00	5,225.00	4,701.96	522.44	0.60
1345	Purchasing	*	5,225.00	0.00	5,225.00	4,701.96	522.44	0.60
13	GENERAL SUPPORT - FINANCE	**	327,355.00	-95.18	327,259.82	293,835.17	32,404.19	1,020.46
A1420.4	Contractual and Other		45,000.00	0.00	45,000.00	14,127.00	28,277.00	2,596.00
1420	Legal	*	45,000.00	0.00	45,000.00	14,127.00	28,277.00	2,596.00
A1430.4	Contractual and Other		4,500.00	0.00	4,500.00	6,671.78	549.00	-2,720.78
A1430.49	BOCES Services		24,324.00	0.00	24,324.00	21,891.60	2,432.40	0.00
1430	Personnel	*	28,824.00	0.00	28,824.00	28,563.38	2,981.40	-2,720.78

BAINBRIDGE-GUILFORD CSD

Appropriation Status Detail Report By ST3 Format From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A1460.16	Noninstructional Salaries		3,198.00	0.00	3,198.00	2,430.48	767.52	0.00
A1460.49	BOCES Services		14,821.00	-340.82	14,480.18	12,760.20	1,417.80	302.18
1460	Records Management	*	18,019.00	-340.82	17,678.18	15,190.68	2,185.32	302.18
A1480.16	Noninstructional Salaries		3,145.00	0.00	3,145.00	2,855.85	289.15	0.00
A1480.2	Equipment		3,090.00	0.00	3,090.00	1,895.00	0.00	1,195.00
A1480.45	Materials and Supplies		2,000.00	0.00	2,000.00	440.00	1,560.00	0.00
A1480.49	BOCES Services		32,452.00	0.00	32,452.00	29,206.80	3,245.20	0.00
1480	Public Information & Services	*	40,687.00	0.00	40,687.00	34,397.65	5,094.35	1,195.00
14	GENERAL SUPPORT - STAFF	**	132,530.00	-340.82	132,189.18	92,278.71	38,538.07	1,372.40
A1620.16	Noninstructional Salaries		597,517.00	0.00	597,517.00	525,009.05	48,664.17	23,843.78
A1620.2	Equipment		79,820.00	0.00	79,820.00	3,296.81	0.00	76,523.19
A1620.4	Contractual and Other		544,319.00	14,078.20	558,397.20	406,735.77	72,084.07	79,577.36
A1620.45	Materials and Supplies		224,924.00	5,654.00	230,578.00	125,661.97	39,538.17	65,377.86
1620	Operation of Plant	*	1,446,580.00	19,732.20	1,466,312.20	1,060,703.60	160,286.41	245,322.19
A1622.16	Noninstructional Salaries		1,830.00	0.00	1,830.00	935.20	94.80	800.00
A1622.4	Contractual and Other		70,100.00	0.00	70,100.00	51,873.56	5,908.10	12,318.34
1622	Security of Plant	*	71,930.00	0.00	71,930.00	52,808.76	6,002.90	13,118.34
A1670.2	Equipment		5,000.00	0.00	5,000.00	3,350.00	0.00	1,650.00
A1670.4	Contractual and Other		21,350.00	0.00	21,350.00	14,520.96	668.16	6,160.88
A1670.45	Materials and Supplies		22,250.00	0.00	22,250.00	15,486.61	5,333.34	1,430.05
A1670.49	BOCES Services		82,500.00	0.00	82,500.00	62,055.85	20,103.14	341.01
1670	Central Print & Mailing	*	131,100.00	0.00	131,100.00	95,413.42	26,104.64	9,581.94
A1680.16	Noninstructional Salaries		3,090.00	0.00	3,090.00	2,805.84	284.16	0.00
A1680.45	Materials and Supplies		500.00	0.00	500.00	404.94	95.06	0.00
A1680.49	BOCES Services		595,392.00	0.00	595,392.00	499,754.82	71,855.73	23,781.45
1680	Central Data Processing	*	598,982.00	0.00	598,982.00	502,965.60	72,234.95	23,781.45
16	GENERAL SUPPORT - CENTRAL SERVICES	**	2,248,592.00	19,732.20	2,268,324.20	1,711,891.38	264,628.90	291,803.92
A1910.4	Unallocated Insurance		78,950.00	0.00	78,950.00	76,446.16	0.00	2,503.84
1910	Unallocated Insurance	*	78,950.00	0.00	78,950.00	76,446.16	0.00	2,503.84
A1920.4	School Association Dues		7,500.00	0.00	7,500.00	7,247.00	0.00	253.00
1920	School Association Dues	*	7,500.00	0.00	7,500.00	7,247.00	0.00	253.00
A1964.4	Refund on Real Property Taxes (NOTE: Do NOT include Tax Certiorari)		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00

BAINBRIDGE-GUILFORD CSD

Appropriation Status Detail Report By ST3 Format From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1964	Refund on Real Property Taxes	*	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A1981.49	BOCES Administrative Costs		155,776.00	0.00	155,776.00	140,198.26	15,577.57	0.17
1981	BOCES Administrative Costs	*	155,776.00	0.00	155,776.00	140,198.26	15,577.57	0.17
A1983.49	BOCES Capital Expenses		271,462.00	0.00	271,462.00	244,315.59	27,146.17	0.24
1983	BOCES Capital Expenses	*	271,462.00	0.00	271,462.00	244,315.59	27,146.17	0.24
19	GENERAL SUPPORT - SPECIAL ITEMS	**	515,188.00	0.00	515,188.00	468,207.01	42,723.74	4,257.25
1	GENERAL SUPPORT	***	3,446,722.00	19,296.20	3,466,018.20	2,758,626.85	397,870.75	309,520.60
A2010.15	Instructional Salaries		11,000.00	0.00	11,000.00	770.00	6,000.00	4,230.00
2010	Curriculum Development and Supervision	*	11,000.00	0.00	11,000.00	770.00	6,000.00	4,230.00
A2020.15	Instructional Salaries		400,508.00	1,081.76	401,589.76	360,953.91	34,412.15	6,223.70
A2020.16	Noninstructional Salaries		150,208.00	-1,081.76	149,126.24	131,614.19	12,316.80	5,195.25
A2020.4	Contractual and Other		3,365.00	618.00	3,983.00	883.52	200.00	2,899.48
A2020.45	Materials and Supplies		5,824.00	5,203.86	11,027.86	5,591.44	742.77	4,693.65
A2020.49	BOCES Services		0.00	0.00	0.00	0.00	0.00	0.00
2020	Supervision - Regular School	*	559,905.00	5,821.86	565,726.86	499,043.06	47,671.72	19,012.08
A2060.15	Instructional Salaries		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2060	Research, Planning and Evaluation	*	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A2070.15	Instructional Salaries		7,200.00	0.00	7,200.00	2,107.00	4,094.00	999.00
A2070.4	Contractual and Other		23,138.00	0.00	23,138.00	7,277.89	0.00	15,860.11
A2070.45	Materials and Supplies		4,055.00	0.00	4,055.00	3,725.13	0.00	329.87
A2070.49	BOCES Services		49,215.00	-8,790.00	40,425.00	29,070.27	6,514.59	4,840.14
2070	Inservice Training - Instruction	*	83,608.00	-8,790.00	74,818.00	42,180.29	10,608.59	22,029.12
20	INSTRUCTION - ADMINISTRATION & IMPROVEMENT	**	659,513.00	-2,968.14	656,544.86	541,993.35	64,280.31	50,271.20
A2110.12a	Teacher Salaries, Full Day Kindergarten – 3		887,363.00	1,944.27	889,307.27	687,192.37	194,305.18	7,809.72
A2110.12b	Teacher Salaries, 4 - 6		665,725.00	-15,202.50	650,522.50	504,994.53	143,084.69	2,443.28
A2110.13	Teacher Salaries, 7 - 12		1,719,521.00	22,884.70	1,742,405.70	1,401,668.41	351,419.15	-10,681.86
A2110.14	Substitute Teacher Salaries		185,000.00	0.00	185,000.00	79,889.61	0.00	105,110.39
A2110.16	Noninstructional Salaries		179,304.00	0.00	179,304.00	114,448.60	20,952.45	43,902.95
A2110.2	Equipment		38,612.00	-963.60	37,648.40	24,357.98	2,970.42	10,320.00
A2110.4	Contractual and Other		14,175.00	1,615.00	15,790.00	2,101.88	2,096.97	11,591.15
A2110.45	Materials and Supplies		82,745.00	14,245.47	96,990.47	55,011.80	8,523.96	33,454.71
A2110.472	Tuition - All Other (Specify)		20,000.00	0.00	20,000.00	258.00	0.00	19,742.00
A2110.48	Textbooks		45,934.00	78.99	46,012.99	24,233.06	587.44	21,192.49

BAINBRIDGE-GUILFORD CSD

Appropriation Status Detail Report By ST3 Format From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A2110.49b	Other BOCES Services - Not ELL		114,931.00	0.00	114,931.00	35,771.75	72,598.97	6,560.28
2110	Teaching - Regular School	*	3,953,310.00	24,602.33	3,977,912.33	2,929,927.99	796,539.23	251,445.11
21	TEACHING - REGULAR SCHOOL	**	3,953,310.00	24,602.33	3,977,912.33	2,929,927.99	796,539.23	251,445.11
A2250.15	Instructional Salaries		843,150.00	21,210.66	864,360.66	622,696.85	168,110.31	73,553.50
A2250.16	Noninstructional Salaries		435,669.00	450.00	436,119.00	321,088.11	85,226.65	29,804.24
A2250.2	Equipment		250.00	0.00	250.00	0.00	0.00	250.00
A2250.4	Contractual and Other		2,650.00	-35.00	2,615.00	274.23	0.00	2,340.77
A2250.45	Materials and Supplies		5,175.00	327.55	5,502.55	2,829.45	734.59	1,938.51
A2250.472	Tuition - All Other (Specify)		0.00	2,101.40	2,101.40	2,101.40	0.00	0.00
A2250.48	Textbooks		700.00	0.00	700.00	0.00	0.00	700.00
A2250.49	BOCES Services		918,827.00	-2,101.40	916,725.60	645,266.45	73,590.59	197,868.56
2250	Programs for SWD School Age - School Year	*	2,206,421.00	21,953.21	2,228,374.21	1,594,256.49	327,662.14	306,455.58
A2280.49	BOCES Services		690,603.00	0.00	690,603.00	621,542.40	69,060.26	0.34
2280	Occupational Education (Grades 9 - 12)	*	690,603.00	0.00	690,603.00	621,542.40	69,060.26	0.34
22	TEACHING - SWD & OCCUPATIONAL ED	**	2,897,024.00	21,953.21	2,918,977.21	2,215,798.89	396,722.40	306,455.92
A2330.15	Instructional Salaries		6,000.00	0.00	6,000.00	1,350.00	0.00	4,650.00
A2330.49a	BOCES Services (Including Equivalent Attendance Programs Claimed for BOCES Aid)		7,500.00	0.00	7,500.00	0.00	7,500.00	0.00
2330	Teaching - Special Schools	*	13,500.00	0.00	13,500.00	1,350.00	7,500.00	4,650.00
23	TEACHING - SPECIAL SCHOOLS	**	13,500.00	0.00	13,500.00	1,350.00	7,500.00	4,650.00
A2610.15	Instructional Salaries		74,062.00	0.00	74,062.00	66,945.17	7,046.83	70.00
A2610.45	Materials and Supplies		50.00	0.00	50.00	0.00	0.00	50.00
A2610.46	School Library A/V Loan Program (Note: Do not include Smart Schools Bond Act (SSBA))		10,125.00	1,705.98	11,830.98	8,449.24	3,147.21	234.53
A2610.49	BOCES Services		24,835.00	8,790.00	33,625.00	31,581.72	2,043.14	0.14
2610	School Library & Audiovisual	*	109,072.00	10,495.98	119,567.98	106,976.13	12,237.18	354.67
A2630.15	Instructional Salaries		1,030.00	0.00	1,030.00	715.63	103.22	211.15
A2630.22	State-Aided Computer Hardware - Purchase (Note: Do not include Smart Schools Bond Act (SSBA))		14,158.00	6,817.00	20,975.00	8,962.13	7,411.31	4,601.56
A2630.45	Materials and Supplies		25,000.00	-6,817.00	18,183.00	3,848.90	4,333.39	10,000.71
A2630.46	State-Aided Computer Software		23,750.00	0.00	23,750.00	18,969.00	0.00	4,781.00
A2630.49	BOCES Services		165,205.00	0.00	165,205.00	161,347.74	3,726.26	131.00
A2630.4c	Contractual and Other (Not State Aided Lease or Repair)		941.00	0.00	941.00	597.00	0.00	344.00

BAINBRIDGE-GUILFORD CSD

Appropriation Status Detail Report By ST3 Format From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2630	Computer Assisted Instruction	*	230,084.00	0.00	230,084.00	194,440.40	15,574.18	20,069.42
26	INSTRUCTION - INSTRUCTIONAL MEDIA	**	339,156.00	10,495.98	349,651.98	301,416.53	27,811.36	20,424.09
A2810.15	Instructional Salaries		267,615.00	0.00	267,615.00	233,044.07	33,712.70	858.23
A2810.16	Noninstructional Salaries		33,107.00	0.00	33,107.00	22,385.13	2,688.00	8,033.87
A2810.4	Contractual and Other		8,620.00	0.00	8,620.00	0.00	0.00	8,620.00
A2810.45	Materials and Supplies		8,678.00	0.00	8,678.00	384.07	0.00	8,293.93
2810	Guidance - Regular School	*	318,020.00	0.00	318,020.00	255,813.27	36,400.70	25,806.03
A2815.16	Noninstructional Salaries		155,754.00	24,802.00	180,556.00	124,088.55	23,953.40	32,514.05
A2815.2	Equipment		559.00	0.00	559.00	559.00	0.00	0.00
A2815.4	Contractual and Other		12,565.00	0.00	12,565.00	5,064.50	4,207.50	3,293.00
A2815.45	Materials and Supplies		3,682.00	330.00	4,012.00	3,238.44	324.54	449.02
2815	Health Services - Regular School	*	172,560.00	25,132.00	197,692.00	132,950.49	28,485.44	36,256.07
A2820.15	Instructional Salaries		75,989.00	0.00	75,989.00	59,319.64	16,563.46	105.90
A2820.4	Contractual and Other		13,700.00	0.00	13,700.00	8,775.00	0.00	4,925.00
A2820.45	Materials and Supplies		1,476.00	0.00	1,476.00	1,352.90	49.50	73.60
2820	Psychological Services - Regular School	*	91,165.00	0.00	91,165.00	69,447.54	16,612.96	5,104.50
A2825.15	Instructional Salaries		157,636.00	0.00	157,636.00	111,124.91	19,890.24	26,620.85
A2825.4	Contractual and Other		1,011.00	0.00	1,011.00	236.00	0.00	775.00
A2825.45	Materials and Supplies		488.00	0.00	488.00	414.11	13.53	60.36
2825	Social Work Services - Regular School	*	159,135.00	0.00	159,135.00	111,775.02	19,903.77	27,456.21
A2850.15	Instructional Salaries		64,700.00	0.00	64,700.00	9,643.37	0.00	55,056.63
2850	Co-Curricular Activities - Regular School	*	64,700.00	0.00	64,700.00	9,643.37	0.00	55,056.63
A2855.15	Instructional Salaries		195,799.00	0.00	195,799.00	137,792.35	2,571.60	55,435.05
A2855.2	Equipment		9,000.00	0.00	9,000.00	6,059.74	865.00	2,075.26
A2855.4	Contractual and Other		68,400.00	0.00	68,400.00	38,672.03	1,527.00	28,200.97
A2855.45	Materials and Supplies		34,000.00	0.00	34,000.00	21,979.64	1,476.59	10,543.77
A2855.49	BOCES Services		5,081.00	0.00	5,081.00	4,572.90	508.10	0.00
2855	Interscholastic Athletics - Regular School	*	312,280.00	0.00	312,280.00	209,076.66	6,948.29	96,255.05
28	INSTRUCTION - PUPIL SERVICES	**	1,117,860.00	25,132.00	1,142,992.00	788,706.35	108,351.16	245,934.49
2	INSTRUCTION	***	8,980,363.00	79,215.38	9,059,578.38	6,779,193.11	1,401,204.46	879,180.81
A5510.16a	Noninstructional Salaries (Excl Trans Supv Office)		427,779.00	-3,833.47	423,945.53	335,237.68	38,956.96	49,750.89
A5510.16b	Noninstructional Salaries (Trans Supervisor Office)		69,578.00	17,170.34	86,748.34	78,251.18	7,098.92	1,398.24

BAINBRIDGE-GUILFORD CSD

Appropriation Status Detail Report By ST3 Format From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A5510.21	Purchase of Buses		30,000.00	-14,986.00	15,014.00	0.00	0.00	15,014.00
A5510.4	Contractual and Other		114,238.00	2,370.13	116,608.13	112,556.44	3,306.69	745.00
A5510.45	Materials and Supplies		136,000.00	-831.00	135,169.00	100,705.86	24,061.12	10,402.02
A5510.49a	BOCES Bus Driver Training Services		5,027.00	0.00	5,027.00	2,612.55	564.45	1,850.00
5510	District Transportation Services	*	782,622.00	-110.00	782,512.00	629,363.71	73,988.14	79,160.15
A5530.16	Noninstructional Salaries		57,192.00	0.00	57,192.00	45,961.19	4,493.00	6,737.81
A5530.2	Equipment		5,000.00	0.00	5,000.00	1,207.76	0.00	3,792.24
A5530.4	Contractual and Other		27,200.00	-65.00	27,135.00	13,736.12	5,445.57	7,953.31
A5530.45	Materials and Supplies		3,300.00	175.00	3,475.00	2,289.14	1,229.46	-43.60
5530	Garage Building	*	92,692.00	110.00	92,802.00	63,194.21	11,168.03	18,439.76
55	PUPIL TRANSPORTATION	**	875,314.00	0.00	875,314.00	692,557.92	85,156.17	97,599.91
5	PUPIL TRANSPORTATION	***	875,314.00	0.00	875,314.00	692,557.92	85,156.17	97,599.91
A7310.45	Materials and Supplies		400.00	0.00	400.00	0.00	0.00	400.00
7310	Youth Programs	*	400.00	0.00	400.00	0.00	0.00	400.00
73	YOUTH PROGRAMS	**	400.00	0.00	400.00	0.00	0.00	400.00
7		***	400.00	0.00	400.00	0.00	0.00	400.00
A9010.8	State Retirement		391,192.00	0.00	391,192.00	303,881.80	0.00	87,310.20
9010	State Retirement	*	391,192.00	0.00	391,192.00	303,881.80	0.00	87,310.20
A9020.8	Teachers' Retirement		690,781.00	0.00	690,781.00	0.00	0.00	690,781.00
9020	Teachers' Retirement	*	690,781.00	0.00	690,781.00	0.00	0.00	690,781.00
A9030.8	Social Security		620,571.00	-272.00	620,299.00	467,209.75	0.00	153,089.25
9030	Social Security	*	620,571.00	-272.00	620,299.00	467,209.75	0.00	153,089.25
A9040.8	Workers' Compensation		103,543.00	272.00	103,815.00	103,015.25	0.00	799.75
9040	Workers' Compensation	*	103,543.00	272.00	103,815.00	103,015.25	0.00	799.75
A9050.8	Unemployment Insurance		0.00	0.00	0.00	799.32	0.00	-799.32
9050	Unemployment Insurance	*	0.00	0.00	0.00	799.32	0.00	-799.32
A9060.8	Hospital, Medical, and Dental Insurance		3,698,295.00	0.00	3,698,295.00	2,926,406.48	0.00	771,888.52
9060	Health Insurance	*	3,698,295.00	0.00	3,698,295.00	2,926,406.48	0.00	771,888.52
A9089.8	Other Employee Benefits (Specify)		3,000.00	436.00	3,436.00	3,436.00	0.00	0.00
9089	Employer 403(b) Contribution	*	3,000.00	436.00	3,436.00	3,436.00	0.00	0.00
90	EMPLOYEE BENEFITS	**	5,507,382.00	436.00	5,507,818.00	3,804,748.60	0.00	1,703,069.40
A9901.93	Transfer to School Food Service Fund		500.00	0.00	500.00	0.00	0.00	500.00
A9901.95	Transfer to Special Aid Fund		175,000.00	0.00	175,000.00	135,000.00	0.00	40,000.00

BAINBRIDGE-GUILFORD CSD

Appropriation Status Detail Report By ST3 Format From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A9901.96	Transfer to Debt Service Fund		1,649,701.00	0.00	1,649,701.00	79,234.38	0.00	1,570,466.62
9901	Interfund Transfers	*	1,825,201.00	0.00	1,825,201.00	214,234.38	0.00	1,610,966.62
A9950.9	Transfer to Capital Funds		100,000.00	0.00	100,000.00	191,245.00	0.00	-91,245.00
9950	Transfers to Capital Fund	*	100,000.00	0.00	100,000.00	191,245.00	0.00	-91,245.00
99	INTERFUND TRANSFERS	**	1,925,201.00	0.00	1,925,201.00	405,479.38	0.00	1,519,721.62
9	UNDISTRIBUTED EXPENDITURES	***	7,432,583.00	436.00	7,433,019.00	4,210,227.98	0.00	3,222,791.02
	Fund ATotals:		20,735,382.00	98,947.58	20,834,329.58	14,440,605.86	1,884,231.38	4,509,492.34
Grand Totals:			20,735,382.00	98,947.58	20,834,329.58	14,440,605.86	1,884,231.38	4,509,492.34

Bainbridge-Guilford Central School District
Cumulative Summary of Budget Amendments

Date	Description	Adj	Total
7/1/2021	Original Budget:	-	20,735,382.00
7/1/2021	Encumbrances Forward	88,585.08	
2/9/2022	CASE Ag Implementation Grant	2,550.00	
4/7/2022	Cornell-New FFA Program Grant	7,312.50	
5/5/2022	SCNY SCHOOL GARDEN GRANT	500.00	
Total:		<u>98,947.58</u>	<u>20,834,329.58</u>

Bainbridge-Guilford Central School District



District Treasurer's Report May 2022

Prepared by: Janice Rideout, District Treasurer



***Bainbridge-Guilford Central School District
18 Juliand St.
Bainbridge, NY 13733***

(607) 967-6335

GENERAL FUND

TREASURER RECONCILIATION

BEGINNING TREASURER BALANCE - May 1, 2022

163,506.42

ADD: Receipts

<u>Date</u>	<u>Receipt</u>	<u>Receipt #</u>	<u>Amount</u>
5/3/2022	NYS Aid (School Lunch)	12037	1,373.00
5/9/2022	NYS Aid (School Lunch)	12038	68,091.00
5/11/2022	NYS Aid (Special Aid)	12039	295,886.00
5/13/2022	School Lunch Fund (Transfer correction)	12040	360.00
5/13/2022	General Fund Investment Acct	12041	535,000.00
5/17/2022	Miscellaneous	12042	15,897.01
5/25/2022	NYS Aid (School Lunch)	12043	43,212.00
5/26/2022	NYS Aid (School Lunch)	12044	20,050.00
5/26/2022	NYS DOH	12045	3,505.96
5/26/2022	Special Aid (HSA/HRA Apr Exp)	12046	913.74
5/26/2022	General Fund Investment Acct	12047	740,000.00
5/31/2022	New York State Aid	12048	1,244,027.37

TOTAL RECEIPTS

2,968,316.08

LESS: Disbursements

<u>Date</u>	<u>Warrant #</u>		<u>Check #</u>	<u>Amount</u>
5/13/2022	TA-23	Payroll and Other Transfers	----	699,482.22
5/13/2022	A-24	Bill Schedule	51690-51733	358,320.24
5/26/2022	TA-24	Payroll and Other Transfers	----	740,314.91
5/26/2022	A-25	Bill Schedule	51734-51783	74,718.41

TOTAL DISBURSEMENTS

(1,872,835.78)

ENDING TREASURER BALANCE

1,258,986.72

BANK RECONCILIATION

BANK STATEMENT BALANCE - May 31, 2022

1,336,021.01

LESS: Outstanding Checks

(77,034.29)

ENDING BANK BALANCE

1,258,986.72

Treasurer

Janice Rideout

Reviewed by

TR

AGENCY FUND

TREASURER RECONCILIATION

BEGINNING TREASURER BALANCE - May 1, 2022

6,133.23

ADD: Receipts

<u>Date</u>	<u>Receipts</u>	<u>Receipt #</u>	<u>Amount</u>
5/13/2022	Gen, Sch Lun, Sp Aid - Payroll	6315	357,629.06
5/13/2022	Gen, Sch Lun, Sp Aid - Soc. Sec.	6316	26,416.77
5/17/2022	Retirees Health & Dental	6317	7,200.07
5/26/2022	Gen, Sch Lun, Sp Aid - Payroll	6318	357,102.40
5/26/2022	Gen, Sch Lun, Sp Aid - Soc. Sec.	6319	26,376.77
5/26/2022	Gen & Sch Lun - Health, Dental, Life, Disability	6320	208,342.62
5/26/2022	Gen & Sch Lun - Flex Fees	6321	99.00

TOTAL RECEIPTS

983,166.69

LESS: Disbursements

<u>Date</u>	<u>Warrant #</u>		<u>Check #</u>	<u>Amount</u>
5/13/2022	TA-23	Payroll Transfers & Pmts	6252-6253	357,338.32
5/18/2022	JE-96	Uncollectible Insufficient funds check	---	1,538.81
5/26/2022	TA-24	Payroll Transfers & Pmts	6254-6266	629,867.35

TOTAL DISBURSEMENTS

(988,744.48)

ENDING TREASURER BALANCE

555.44

BANK RECONCILIATION

BANK STATEMENT BALANCE - May 31, 2022

30,244.24

LESS: Outstanding Checks
Transfer Correction in transit

(28,775.06)

(913.74)

ENDING BANK BALANCE

555.44

Treasurer

Jamie Richeart

Reviewed by



SCHOOL LUNCH FUND

TREASURER RECONCILIATION

BEGINNING TREASURER BALANCE - May 1, 2022

94,949.03

ADD: Receipts

<u>Date</u>	<u>Receipts</u>	<u>Receipt #</u>	<u>Amount</u>
5/13/2022	New York State	8283	1,373.00
5/13/2022	New York State	8284	68,091.00
5/25/2022	New York State	8285	43,212.00
5/26/2022	New York State	8286	20,050.00
5/31/2022	B. Reigles, Sch Lun Mgr	8287	4,971.76

TOTAL RECEIPTS

137,697.76

LESS: Disbursements

<u>Date</u>	<u>Warrant #</u>		<u>Check #</u>	<u>Amount</u>
5/13/2022	TA-23	Payroll Transfers	----	9,047.46
5/13/2022	A-24	Bill Schedule	7169-7177	21,218.80
5/26/2022	TA-24	Payroll Transfers	----	16,485.63
5/26/2022	A-25	Bill Schedule (7178-7184 VOIDS)	7185-7191	11,472.90

TOTAL DISBURSEMENTS

(58,224.79)

ENDING TREASURER BALANCE

174,422.00

BANK RECONCILIATION

BANK STATEMENT BALANCE - May 31, 2022

185,894.90

LESS: Outstanding Checks

(11,472.90)

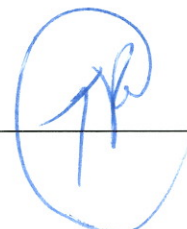
ENDING BANK BALANCE

174,422.00

Treasurer

Janice Rideout

Reviewed by



SPECIAL AID FUND

TREASURER RECONCILIATION

BEGINNING TREASURER BALANCE - May 1, 2022				108,812.31
ADD: Receipts				
<u>Date</u>	<u>Receipt</u>		<u>Receipt #</u>	<u>Amount</u>
5/13/2022	New York State		3942	295,886.00
				<hr/>
TOTAL RECEIPTS				295,886.00
LESS: Disbursements				
<u>Date</u>	<u>Warrant #</u>		<u>Check #</u>	<u>Amount</u>
5/13/2022	TA-23	Payroll & Other Transfers	---	41,226.15
5/13/2022	A-24	Bill Schedule	3132-3134	2,147.37
5/26/2022	TA-24	Payroll & Other Transfers	---	44,171.80
5/26/2022	A-25	Bill Schedule	3135-3141	4,634.56
				<hr/>
TOTAL DISBURSEMENTS				(92,179.88)
ENDING TREASURER BALANCE				<u><u>312,518.43</u></u>

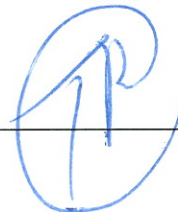
BANK RECONCILIATION

BANK STATEMENT BALANCE - May 31, 2022	316,239.25
LESS: Outstanding checks	(4,634.56)
ADD: Deposit in transit (transfer correction)	913.74
	<hr/>
ENDING BANK BALANCE	<u><u>312,518.43</u></u>

Treasurer

Jamie Rideout

Reviewed by



CAPITAL FUND/DEBT SERVICE FUND

TREASURER RECONCILIATION

BEGINNING TREASURER BALANCE - May 1, 2022

46,409.91

ADD: Receipts

<u>Date</u>	<u>Receipt</u>	<u>Receipt #</u>	<u>Amount</u>
5/26/2022	General Fund - Interfund Transfer (Fuel Tank Proj)	802	91,245.00
5/26/2022	General Fund - Cash Flow Loan - SSBA Project	803	52,627.06
5/26/2022	General Fund - Excess \$100K Project Expense	804	90.01
5/26/2022	Debt Service Fund Investment	DS-1851	154,294.82
5/26/2022	General Fund Investment	805	66,462.36
5/26/2022	Interfund Transfer from Capital Fund - Interest Earned	DS-1852	462.36

TOTAL RECEIPTS

365,181.61

LESS: Disbursements

<u>Date</u>	<u>Warrant #</u>		<u>Check #</u>	<u>Amount</u>
5/26/2022	A-24	Interfund Transfer to Debt Services	"---	462.36

TOTAL DISBURSEMENTS

(462.36)

ENDING TREASURER BALANCE

411,129.16

BANK RECONCILIATION

BANK STATEMENT BALANCE - May 31, 2022

411,129.16

LESS: Outstanding Checks

0.00

ENDING BANK BALANCE

411,129.16

Treasurer

Janice Rideout

Reviewed by


[Signature]

PAYROLL ACCOUNT

BANK RECONCILIATION

BANK STATEMENT BALANCE - May 31, 2022	8,592.84
LESS: Outstanding Checks	(8,592.84)
	<hr/>
ENDING BANK BALANCE	<u><u>0.00</u></u>
ENDING TREASURER BALANCE	<u><u>0.00</u></u>

Treasurer Janice Rideout

Reviewed by 

SCHOLARSHIP FUND CHECKING ACCOUNT

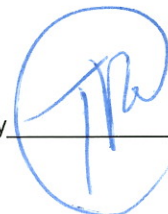
BANK RECONCILIATION

BANK STATEMENT BALANCE - May 31, 2022	8,570.00
LESS: Outstanding Checks	0.00
ENDING BANK BALANCE	<u><u>8,570.00</u></u>
ENDING TREASURER BALANCE	<u><u>8,570.00</u></u>

Treasurer

Janie Rideout

Reviewed by



TRUST & SCHOLARSHIP FUNDS


May, 2022

<u>Account</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
PTO Award	15,865.25	2.23	0.00	15,867.48
Laing Memorial	1.61	0.00	0.00	1.61
Kitchen Memorial	1,393.57	0.20	0.00	1,393.77
Hartwell-Sowersby Memorial	601.96	0.08	0.00	602.04
Sarah Thomas Memorial	8,293.08	1.17	0.00	8,294.25
William Sanford Memorial	3,726.81	0.52	0.00	3,727.33
Beatty Educational	66,326.16	9.32	0.00	66,335.48
Goodwin-Garrey Art	0.00	0.00	0.00	0.00
Josephine Crane Scholarship	521.37	0.07	0.00	521.44
Maney Garrigan Endowment	15,883.33	2.23	0.00	15,885.56
Library Trust	1,379.13	0.19	0.00	1,379.32
Marion Swart Scholarship Fund	7,291.62	1.02	0.00	7,292.64
Algonquin Grange Scholarship	709.29	0.10	0.00	709.39
Gregory Conover Memorial Fund	2,226.66	0.31	0.00	2,226.97
Peckham Scholarship Fund	94,439.49	13.27	0.00	94,452.76
Grand Totals	218,659.33	30.71	0.00	218,690.04

Treasurer

Jamie Rideout

Reviewed by



RESERVE FUNDS

May, 2022

<u>Account</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
Employee Benefit Reserve Fund	754,385.24	105.98	0.00	754,491.22
Tax Certiorari Reserve Fund	0.00	0.00	0.00	0.00
Unemployment Reserve Fund	101,921.78	14.32	0.00	101,936.10
Workers Compensation Reserve Fund	156,985.85	22.06	0.00	157,007.91
ERS Retirement Contribution Reserve Fund	798,654.63	112.20	0.00	798,766.83
TRS Retirement Contribution Reserve Fund	116,829.64	16.41	0.00	116,846.05
Facilities Improvement Reserve Fund	3,012,065.52	423.17	0.00	3,012,488.69
Transportation Vehicle Reserve Fund	496,667.49	69.78	0.00	496,737.27
Grand Totals	5,437,510.15	763.92	0.00	5,438,274.07

Treasurer

Janice Rideout

Reviewed by



CAPITAL FUND

May, 2022

<u>Account</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
Capital Fund	66,462.36	0.00	66,462.36	0.00
Grand Totals	66,462.36	0.00	66,462.36	0.00

Treasurer

Janice Rideout

Reviewed by




GENERAL FUND

May, 2022

Account	Beginning Balance	Receipts	Disbursements	Ending Balance
General Fund	5,971,767.27	659.86	1,275,000.00	4,697,427.13
Grand Totals	5,971,767.27	659.86	1,275,000.00	4,697,427.13

Treasurer Janice Rideout

Reviewed by 

DEBT SERVICE FUND

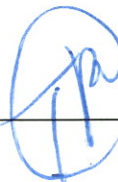
May, 2022

<u>Account</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
Debt Service Fund	154,294.82	0.00	154,294.82	0.00
Grand Totals	154,294.82	0.00	154,294.82	0.00

Treasurer

Janice Rideout

Reviewed by



2021-2022 MAJOR INVESTMENTS

GENERAL FUND

<u>Investment</u> <u>Date</u>	<u>Maturity</u> <u>Date</u>	<u>Avg Balance</u> <u>Invested</u>	<u>Instrument</u>	<u>Interest</u> <u>Rate</u>	<u>Cumulative</u> <u>Investment</u> <u>Income*</u>
7/1/2021	7/31/2021	1,626,576.39	ICS	0.15%	206.21
8/1/2021	8/31/2021	1,286,782.60	ICS	0.15%	171.72
9/1/2021	9/30/2021	4,250,253.58	ICS	0.15%	299.26
10/1/2021	10/31/2021	4,250,253.58	ICS	0.15%	544.26
11/1/2021	11/30/2021	3,855,797.84	ICS	0.15%	494.56
12/1/2021	12/31/2021	3,321,292.40	ICS	0.15%	439.52
1/1/2022	1/31/2022	2,971,731.92	ICS	0.15%	399.54
2/1/2022	2/28/2022	2,477,131.46	ICS	0.15%	300.22
3/1/2022	3/31/2022	5,630,431.68	ICS	0.15%	587.80
4/1/2022	4/30/2022	5,971,019.48	ICS	0.15%	747.79
5/1/2022	5/31/2022	4,696,767.27	ICS	0.15%	659.86
TOTAL INCOME FROM INVESTMENTS					<u><u>4,850.74</u></u>

Treasurer

Janice Rideout

Reviewed by



CAPITAL FUND & RESERVES

Investment	Maturity	Avg Balance		Interest	Cumulative
<u>Date</u>	<u>Date</u>	<u>Invested</u>	<u>Instrument</u>	<u>Rate</u>	<u>Investment</u>
					<u>Income*</u>
7/1/2021	7/31/2021	5,093,423.57	ICS	0.15%	665.11
8/1/2021	8/31/2021	4,750,796.71	ICS	0.15%	654.44
9/1/2021	9/30/2021	5,633,451.15	ICS	0.15%	524.40
10/1/2021	10/31/2021	5,633,975.55	ICS	0.15%	741.19
11/1/2021	11/30/2021	5,634,716.74	ICS	0.15%	742.53
12/1/2021	12/31/2021	5,635,459.27	ICS	0.15%	766.16
1/1/2022	1/31/2022	5,516,225.43	ICS	0.15%	762.42
2/1/2022	2/28/2022	5,501,987.85	ICS	0.15%	685.52
3/1/2022	3/31/2022	5,502,673.37	ICS	0.15%	590.58
4/1/2022	4/30/2022	5,503,263.95	ICS	0.15%	708.56
5/1/2022	5/31/2022	5,437,510.15	ICS	0.15%	763.92
TOTAL INCOME FROM INVESTMENTS					7,604.83

Treasurer Janice Ridesout

Reviewed by _____

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BILL SCHEDULE FOR MAY 26, 2022**

WARRANT #

A-25

Fund	Total	Checks
General	74,718.41	51734-51783
School Lunch	11,472.90	7185-7191
Special Aid	4,634.56	3135-3141
Capital		
Trust & Agency		
Total Paid for Bill Schedule	\$90,825.87	

Notes/Comments:

School Lunch checks #7178-7184 voided

Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
A, C, F	25 A/P	90825.87	1				

A=General Fund C=School Lunch F=Special Aid H=Capital Fund TA=Agency

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Applicable Discounts Taken
<input checked="" type="checkbox"/> Proper Itemization & Documentation
<input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed
<input checked="" type="checkbox"/> Timely Payment
<input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Comments:

1- ~~1~~ Payment to Adiondack Combustion Tech. - Late Payment invoice dated 2/16/22.

to the District Treasurer:

hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: *Kristyn O'Neil*

Date: 5/28/22

Julie Morey
Accounts Payable Clerk
Bainbridge-Guilford Central School

Response to Claims Auditor report dated May 28, 2022
Warrant #A-25, dated May 26, 2022

Item 1: Payable to Adirondack Combustion Tech.

The original invoice was dated 2/16/22. However, the Buildings & Grounds Dept. never received the invoice and neither did the A/P Dept. It was not realized this invoice had not been paid until recently. Adirondack was called on 5/13/22 and another copy of the invoice was emailed. This is the reason for the late payment.

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BILL SCHEDULE FOR JUNE 10, 2022**

WARRANT # A-27

Fund	Total	Checks
General	43,520.76	51784-51822
School Lunch	11,452.74	7192-7202
Special Aid	11,927.96	3142-3151
Capital		
Trust & Agency		
Total Paid for Bill Schedule	\$66,901.46	

Notes/Comments:

Void Check #51539 and reissue Check # 51804 for \$28.08

Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
A, C, F, TA	25-Payroll	\$ 731,338.45	—				
A	26-Invest	\$ 1,647,949.06	—				
A, C, F, TA	24-Payroll	\$ 1,430,839.69	—				
A, C, F	27-AIP	66,929.54	1				

A=General Fund C=School Lunch F=Special Aid H=Capital Fund TA=Agency

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Applicable Discounts Taken
<input checked="" type="checkbox"/> Proper Itemization & Documentation
<input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed
<input checked="" type="checkbox"/> Timely Payment
<input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Comments:

1) Vendor - Gretna Gardens - Hand written invoice should have a calculator tape to verify invoice - (I know 90x10 is simple math!)

To the District Treasurer:

I hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: Christina DeLuca

Date: 6/11/22

Julie Morey
Accounts Payable Clerk
Bainbridge-Guilford Central School

Response to Claims Auditor report dated June 11, 2022
Warrant #A-27, dated June 10, 2022

Item 1: Vendor Greta Gardens

Invoice handwritten - inadvertently missed adding the calculating tape to invoice.

**Analysis of School Lunch Fund Balance
2021-22**

Fund Balance - End of Prior year 2020-21	\$ 127,560.47
Less: Appropriated Fund Balance for 2021-22	<u>-</u>
Fund Balance - Beginning of 2021-22	\$ 127,560.47
Add: Profit(Loss) from monthly report	<u>68,765.28</u>
Total Fund Balance as of May 31, 2022	<u><u>\$ 196,325.75</u></u>

**School Lunch Profit and Loss
2021-22**

	2021-22 Budget	July	August	September	October	November	December	January	February	March	April	May	Total
APPROPRIATED FUND BALANCE													\$0.00
REVENUES													
BREAKFAST	\$0.00												\$0.00
LUNCH	\$0.00												\$0.00
OTHER FOOD SALES	\$17,000.00		\$7.41	\$2,112.61	\$3,688.27	\$3,471.86	\$2,432.67	\$3,346.24	\$2,737.65	\$4,031.02	\$2,494.45	\$4,043.14	\$28,365.32
INTEREST & EARNINGS													\$0.00
SALE OF EQUIPMENT													\$0.00
COMPENSATION FOR LOSS													\$0.00
UNCLASSIFIED REVENUES (Catering)	\$2,000.00		\$52.31		\$678.15	\$1,195.30	\$2,289.70		\$660.05	\$989.84	\$2,539.83	\$1,152.79	\$9,557.97
BOCES AID	\$37,000.00								\$10,790.89				\$10,790.89
REFUND OF PRIOR YEAR EXPENSE					\$3,329.00					\$2,664.31	-\$67.20		\$5,926.11
STATE BREAKFAST	\$6,000.00			\$485.00	\$635.00	\$630.00	\$459.00	\$569.00	\$524.00	\$746.00	\$468.00	\$701.00	\$5,217.00
STATE LUNCH	\$8,000.00			\$478.00	\$563.00	\$552.00	\$392.00	\$497.00	\$453.00	\$627.00	\$399.00	\$614.00	\$4,575.00
FEDERAL BREAKFAST	\$140,998.00			\$11,924.00	\$15,428.00	\$15,312.00	\$11,148.00	\$14,627.00	\$13,473.00	\$19,183.00	\$12,046.00	\$18,037.00	\$131,178.00
FEDERAL LUNCH	\$338,423.00			\$34,484.00	\$40,606.00	\$39,794.00	\$28,245.00	\$37,855.00	\$34,520.00	\$49,563.00	\$30,382.00	\$46,779.00	\$342,228.00
FEDERAL SNACK	\$5,000.00			\$612.00	\$782.00	\$787.00	\$463.00	\$640.00	\$604.00	\$1,128.00	\$784.00	\$1,195.00	\$6,995.00
FEDERAL AID - USDA	\$40,000.00												\$0.00
FEDERAL SUMMER PROGRAM	\$61,856.00	\$18,485.00	\$8,387.00										\$26,872.00
INTERFUND TRANSFER													\$0.00
TOTAL REVENUES & APPROP FUND BALA	\$656,277.00	\$18,485.00	\$8,446.72	\$50,095.61	\$65,709.42	\$61,742.16	\$45,429.37	\$57,534.24	\$63,762.59	\$78,932.17	\$49,046.08	\$72,521.93	\$571,705.29
EXPENDITURES	2021-22 Budget	July	August	September	October	November	December	January	February	March	April	May	
HIGH SCHOOL CAFETERIA	\$50,000.00			\$411.16	\$8,101.86	\$5,486.96	\$5,556.02	\$4,491.32	\$5,722.57	\$5,420.66	\$6,805.87	\$5,565.78	\$47,562.20
HIGH SCHOOL LONGEVITY	\$1,200.00			\$750.00									\$750.00
GREENLAWN CAFETERIA	\$59,000.00			\$435.74	\$8,805.98	\$6,627.01	\$6,177.86	\$5,236.57	\$6,544.76	\$6,304.35	\$7,602.53	\$6,443.55	\$54,178.35
GREENLAWN LONGEVITY	\$2,777.00			\$1,401.92									\$1,401.92
GUILFORD CAFETERIA	\$35,500.00			\$192.15	\$5,349.15	\$3,772.70	\$3,677.72	\$3,137.22	\$3,882.37	\$3,753.15	\$4,696.36	\$3,869.90	\$32,330.72
GUILFORD LONGEVITY	\$200.00			\$250.00									\$250.00
SUMMER CAFETERIA	\$12,000.00	\$1,860.00	\$4,207.50	\$592.50									\$6,660.00
ATTENDANCE INCENTIVES	\$1,000.00												\$0.00
SUBSTITUTES	\$2,000.00				\$93.76				\$297.00		\$198.00	\$99.00	\$687.76
EQUIPMENT	\$10,400.00												\$0.00
CONTRACTUAL	\$6,000.00			\$852.95	\$455.51		\$476.34	\$1,608.99					\$3,393.79
FOOD	\$240,000.00	\$5,703.15		\$4,339.40	\$14,732.01	\$28,179.78	\$24,199.50	\$15,911.70	\$29,327.02		\$38,388.87	\$23,222.55	\$184,003.98
FOOD USDA	\$40,000.00												\$0.00
MATERIALS & SUPPLIES	\$17,000.00	\$378.66		\$1,716.59	\$129.66	\$2,593.38	\$4,533.96	\$1,667.49	\$723.49		\$4,019.43	\$2,043.59	\$17,806.25
FOOD SERVICE UNIFORMS	\$600.00					\$504.50							\$504.50
BOCES SERVICES	\$70,000.00				\$7,425.57	\$7,425.57	\$7,425.57	\$7,425.57	\$7,425.57		\$14,851.14	\$7,425.56	\$59,404.55
													\$0.00
EMPLOYEE BENEFITS													
SOCIAL SECURITY	\$13,000.00	\$142.28	\$321.89	\$308.55	\$1,595.70	\$1,139.21	\$1,102.87	\$908.07	\$1,182.11	\$1,107.96	\$1,400.58	\$1,146.24	\$10,355.46
HEALTH & LIFE INSURANCE	\$93,000.00	\$2,800.00		\$7,795.26	\$15,953.86	\$7,795.26		\$7,795.26	\$7,795.26	\$7,795.26	\$15,590.52	\$7,795.18	\$81,115.86
DENTAL INSURANCE	\$2,600.00			\$253.47	\$506.94	\$253.47		\$253.47	\$253.47	\$253.47	\$506.94	\$253.44	\$2,534.67
TOTAL EXPENDITURES	\$656,277.00	\$10,884.09	\$4,529.39	\$19,299.69	\$63,150.00	\$63,777.84	\$53,149.84	\$48,435.66	\$63,153.62	\$24,634.85	\$94,060.24	\$57,864.79	\$502,940.01
PROFIT/LOSS	\$0.00	\$7,600.91	\$3,917.33	\$30,795.92	\$2,559.42	-\$2,035.68	-\$7,720.47	\$9,098.58	\$608.97	\$54,297.32	-\$45,014.16	\$14,657.14	\$68,765.28

Bainbridge Guilford-DCMO BOCES Milk & Ice Cream Bid 2022

Ice Cream

Quantity	UOM	Description	Item ID	Product #	Bid Price	Company Name	Alternate Brand
	CASE	Unicorn Horn, NF, Yogurt Twister, 18/case	246824	24682-50246	\$10.21	Hershey Creamery Co.	
	BOX	Birthday Cake Yogurt Dessert Cup, No Fat, 3 oz, 24/box	27257	24682-31660	\$15.79	Hershey Creamery Co.	
	BOX	Sour Blue Raspberry Twister Cup, No Fat, 3 oz, 24/box	27261	24682-50260	\$10.21	Hershey Creamery Co.	
	BOX	Cotton Candy Twister Cup, No Fat, 3 oz, 24/box	27259	24682-50245	\$10.21	Hershey Creamery Co.	
	BOX	Coconut Tropi-Kool Fruit Bar, 3.5 oz, 24/box	27251	24682-31232	\$28.25	Hershey Creamery Co.	Tropi-Kool Fruit Bar - Mango / BOX
	BOX	FrozFruit Chunky Strawberries Bar, 3.5 oz, 24/box	27243	24682-31234	\$28.25	Hershey Creamery Co.	Tropi-Kool Fruit Bar - Strawberry / BOX
	BOX	Strawberry Mango Juice Rush Cup, 24/box	935096	24682-31702	\$27.22	Hershey Creamery Co.	
	BOX	Cherry Blue Raspberry Juice Rush cup, 24/box	935095	24682-31700	\$27.22	Hershey Creamery Co.	
	CASE	Chocolate Scooter Bar, 3 oz, 36/Box	246832	24682-31150	\$13.06	Hershey Creamery Co.	
	CASE	Strawberry Scooter Bar, 3 oz, 36/Box	246833	24682-31151	\$13.06	Hershey Creamery Co.	
	BOX	Fudge Bar, Low Fat, 3 oz, 24/box	27288	24682-31152	\$11.43	Hershey Creamery Co.	
	BOX	Salted Caramel Brownie Crunch Low Fat Bar	934620	24682-31167	\$13.06	Hershey Creamery Co.	
600	BOX	Polar Blast Bar 2.25oz - 36/Box	27266	24682-31000	\$11.43	Hershey Creamery Co.	
	BOX	Ice Cream Sandwich - Brownie Batter, 4 oz, 24/box	934624	24682-31356	\$12.52	Hershey Creamery Co.	
	CASE	Caramel Mochaccino Cone, 24/case	246823	24682-31358	\$13.88	Hershey Creamery Co.	
	BOX	Crazy Cone, 3 oz, 24/box	27252	24682-31303	\$13.88	Hershey Creamery Co.	
	BOX	Chocolate Vanilla Twist Cone, Low Fat, 4 oz, 24/box	935097	24682-31307	\$13.88	Hershey Creamery Co.	
	BOX	Cookies & Cream Cone, 3 oz, 24/box	27348	24682-31306	\$13.88	Hershey Creamery Co.	
	CASE	Vanilla and Chocolate cups, Reduced Fat, 3 oz, 48/case	246831	24682-31664	\$15.79	Hershey Creamery Co.	
	BOX	Cotton Candy Ice Cream Cup, Low Fat, 3 oz, 48/box	27239	24682-31661	\$15.79	Hershey Creamery Co.	
300	CASE	Vanilla Ice Cream Cups, 3 oz, 48/case	27335	24682-31664	\$15.79	Hershey Creamery Co.	
300	CASE	Chocolate Ice Cream Cups, 3 oz, 48/case	27333	24682-31665	\$15.79	Hershey Creamery Co.	
500	CASE	LF NO HFCS, Chocolate Sundae, 3 oz, 48/case	246825	24682-31665	\$15.79	Hershey Creamery Co.	
	CASE	Chocolate Ice Cream Sandwich 4 oz 24/case	246828	24682-31356	\$12.52	Hershey Creamery Co.	
	BOX	Cookies and Cream Ice Cream Sandwich - 24/box	27241	24682-31355	\$12.52	Hershey Creamery Co.	
	BOX	Ice Cream Sandwich, Low Fat, 3 oz, 24/box	27240	24682-31319	\$12.52	Hershey Creamery Co.	
600	BOX	Vanilla Mighty Mini Sandwich, Reduced Fat, 3 oz, 24/box	27267	24682-31352	\$16.07	Hershey Creamery Co.	
	BOX	Lemon Sherbet, 4 oz, 24/box	27307	24682-31480	\$8.29	Hershey Creamery Co.	Lemon Sherbet, 4 oz, 24/box
	BOX	Raspberry Sherbet, 3 oz, 96/box	27303	24682-31500	\$8.29	Hershey Creamery Co.	Raspberry Sherbet Cup, 4 oz, 24/box
	BOX	Orange Sherbet, 4 oz, 96/box	27302	24682-31490	\$8.29	Hershey Creamery Co.	Orange Sherbet Cup, 4 oz, 24/box

BAINBRIDGE-GUILFORD CENTRAL SCHOOL
ASSISTANT DIRECTOR OF FACILITIES & MECHANIC
PERSONNEL AGREEMENT
July 1, 2022 - June 30, 2026

WORKING HOURS AND DAYS

8 hours per day, 260 days per year

SICK LEAVE

Each employee will receive fifteen (15) sick days at the beginning of each school year. Sick days shall be accumulative.

In addition to personal illness, sick leave may be used to administer bedside/household care to members of the immediate family (spouse, children, father, mother, grandparents, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, or other person residing in the employees household).

A sick day will constitute the number of hours the employee normally works per day and will be paid at their current rate of pay.

Membership in a sick leave bank program is available to all twelve month employees on a voluntary basis. Specific information regarding the sick leave bank policy is available from the Business Office.

Effective during the 2008-09 school year, the District will provide Section 41-j of the Employees' Retirement System that applies unused sick leave as additional service credit. Members who receive a cash payment based on their accumulated sick leave at retirement are not eligible for the additional service credit. Payments for unused sick leave cannot be considered in the calculation of a member's final average salary.

PERSONAL BUSINESS LEAVE

Each employee will receive up to three (3) personal business days with full pay during each school year under the conditions as outlined as follows:

The following reasons are sufficient to warrant a personal business day:

- I. a) Funeral of relative, close friend
- b) Wedding within immediate family (including self)
- c) Graduation of child, spouse, self or sibling
- d) Paternity
- e) Real Estate Closing

- f) Legal business
- g) Emergency accident within immediate family; relative or close friend.
- h) Emergency situations at home (i.e. flooding, roof collapse, fire, plumbing, electrical, heating)

The following reasons are not sufficient to warrant a personal business day:

- II. a) Vacation, shopping
- b) Athletic and/or recreational activities
- c) Day preceding or day following a vacation, except as applies to Part I
- d) Convention or trip not applicable to school business
- e) Personal convenience or enjoyment

If an employee has business which appears on neither list I or II and it cannot be transacted other than on a school day, it may be requested through the supervisor, subject to review by the superintendent. A reason for such leave must be given if requested, and each request must be made at least three days in advance. Any unused personal business days will be added to the cumulative sick days at the end of the school year.

OTHER LEAVE

Each employee will receive up to three (3) days a school year for death in the immediate family, (spouse, children, father, mother, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparents, grandparents-in-law). One of these days may be allowed for death of other family members or close friends. If additional days are needed, the employee will be allowed to use his "sick leave" days. The supervisor may, at his discretion, expand the definition of the term "immediate family".

JURY DUTY

Employees shall receive normal wages while serving on Jury Duty during normal working days.

PAID HOLIDAYS

Regardless of the day of the week on which it falls, employees shall be privileged to observe the following holidays with pay:

- | | |
|---------------------|----------------------------|
| 1. Independence Day | 8. Day after Christmas* |
| 2. Labor Day | 9. New Year's Day |
| 3. Columbus Day | 10. Martin Luther King Day |
| 4. Veterans Day | 11. Washington's Birthday |

- | | |
|------------------------|------------------|
| 5. Thanksgiving | 12. Good Friday |
| 6. Thanksgiving Friday | 13. Memorial Day |
| 7. Christmas Day | 14. Juneteenth** |

*Day before Christmas may be selected, instead of the day after at Superintendent's discretion - such change would be global - applying to all employees.

**Juneteenth shall be a paid holiday only in those years when it is included as such in the school calendar.

Pay will be based on the normal hours worked, i.e., eight hours work per day, eight hours holiday pay. If a holiday falls on a weekend, the employee, his/her supervisor and the superintendent will come to an understanding as to when the holiday time can be observed.

The employee must work the scheduled working day before and the scheduled working day after the holiday to qualify. The use of approved paid vacation will be considered the same as working the day before and/or after a holiday.

In the event of a serious illness or medical condition, documented by a physician's written statement, or other extenuating circumstances, the Superintendent of Schools may at his discretion, qualify an employee for holiday pay notwithstanding the above. Such request must be submitted on the prescribed form.

PAID VACATION

Employees qualify for vacation with pay based on the following schedule:

- After 1 year employment - 1 week vacation
- After 2 years employment - 2 weeks' vacation
- After 5 years employment - 3 weeks' vacation
- After 10 years employment - 4 weeks' vacation
- After 15 years employment - 4 weeks' + 2 days' vacation
- After 20 years employment - 4 weeks' + 3 days' vacation
- After 25 years employment - 5 weeks' vacation
- After 30 years employment - 6 weeks' vacation

All vacation time is subject to supervisor approval and must be requested at least 5 days in advance.

Any vacation time accrued upon retirement will be prorated in accordance with the Bainbridge-Guilford C.S. District Vacation Policy.

Employees may carryover 5 days of vacation into the next school year non-accumulating.

ATTENDANCE INCENTIVE

An incentive will be paid to employees each school year who have excellent attendance. Sick Days will be included for the computation of this incentive. The payment will be made at the end of the school year after certification of attendance can be made. The following incentive schedule will be implemented.

<u>Days Used</u>	<u>Incentive</u>
0 days	\$450
1 day	\$375
2 days	\$325
3 days	\$275

Partial days, defined as any amount of time less than the employee's normal day, will not be counted until the accumulated time reaches the equivalent of the employee's full day.

HEALTH INSURANCE

The Board agrees to pay for either Excellus Blue PPO Signature Copay 1, Excellus Blue PPO Signature Deduct 3 or comparable plan beginning July 1, 2022. The rates the Board agrees to pay are as follows:

- 95% for Single coverage;
- 90% for Employee/Child
- 90% for Employee/Spouse (cost not to exceed the District's contribution for the family plan);
- 85% for Family coverage.

For employees hired on or after July 1, 2022, the district agrees to pay the following portion of the premium for the selected health insurance plan or a comparable plan:

- 90% for Single coverage
- 88% for Employee/Child(ren)
- 88% for Employee/Spouse (cost not to exceed the District's contribution for the family plan);
- 85% for Family Coverage

RETIREMENT HEALTH INSURANCE

An employee who qualifies for retirement may elect to continue in the health plan if they remit to the Business Office the full amount payable to the carrier on a monthly, quarterly, semi-annually or annual basis as the retiree desires based on the rates as charged the board by the carrier.

DENTAL INSURANCE

The Board will pay 55% of the cost of the plan for individual or dependent coverage.

LIFE INSURANCE

Employees are eligible to participate in the School District group life/accidental death and dismemberment insurance program. The following table outlines the percentage of premium to be paid by the Board of Education:

<u>District Contributions</u>	
<u>Single</u>	<u>Family</u>
95%	85%

RETIREMENT BONUS

1. Individual must be eligible to retire from New York State Employees' Retirement System.
2. Payment shall be based on 50% of total accumulated sick leave upon effective date of retirement. The Individual will be paid at their daily rate in effect upon date of retirement.
3. Retirement benefit payments will be paid within 60 days of retirement.
4. The employee must notify the district in writing six months prior to the effective date of retirement to qualify for the retirement benefit. Notification must be in the form of a letter of resignation.

As an alternative to the Retirement Bonus employees may elect, instead, to have the former sick leave/retirement option which is outlined as follows:

Any employee who has served the district for fifteen years or longer will be entitled to:

- *\$30.00 per day for each day of unused sick leave up to a maximum of 200 days at retirement.*

WAGES

Returning employees will receive increases as follows:

2022-2023	3.4% increase
2023-2024	3.4% increase
2024-2025	3.4% increase
2025-2026	3.2% increase

PAY FOR SUPERVISORY DUTIES

Employee will receive an additional \$2.00 per hour for filling in for either the Head Bus Driver or the Director of Facilities II. Employee must receive notification from their Supervisor prior to the Supervisors absence that the employee will have supervisory duties during their absence.

OVERTIME

Employees will receive time and one half pay for time actually worked in excess of forty (40) hours per week. Personal time and vacation time will constitute time worked for purposes of overtime qualification. Other forms of leave time will not constitute time worked.

Employees will receive time and one half pay for performing weekend building checks.

Employees assigned to work on a scheduled paid holiday will receive double time pay for time worked which includes building checks.

LONGEVITY BONUS:

Yearly bonuses for continued service to the district will be paid on the following basis:

<u>YEARS</u>	<u>AMOUNT</u>
5-9 Years	\$300
10-14 Years	\$400
15-19 Years	\$700
20+ Years	\$1050

UNIFORMS

Each employee shall receive four (4) sets of uniforms consisting of four (4) pants, four (4) button down long or short sleeved shirts and four (4) pocket tee shirts. These uniforms will be expected to be worn during work hours. It will be the responsibility of the employee to maintain these uniforms. At

the beginning of each year any worn uniforms or parts thereof may be presented to the supervisor for replacement. Each employee shall have the option to purchase his/her own boots. Each employee will receive \$100 towards the cost of the purchase of boots. If the cost exceeds \$100, the employee will need to reimburse the district for the difference.

PROBATIONARY PERIOD

All newly hired employees or employees promoted to a new position shall be subject to a probationary period of 52 weeks. Employees shall be notified of the duration of their probationary period and the satisfactory completion of their probationary period.

JUST CAUSE

No employee in this contract will be terminated, disciplined, or transferred to a lower title without just cause. This article will have effect only after the completion of three (3) years of employment.

EVALUATION

All employees will be evaluated by June 15th of the current school year.

DURATION OF AGREEMENT

This agreement shall be effective as of July 1, 2022, and shall continue in effect through June 30, 2026.

Dated this _____ Day of _____ in the Year _____.

Timothy R. Ryan
Superintendent

Jesse Haskell
Unit Representative